

NOTICE OF STUDENT ABSENCE

To be completed as soon as possible after checking Daily Absentees.

TO : _____ (Home Group)

FROM: _____ (Subject Teacher)

STUDENT NAME:

.....

was absent from :-

SUBJECT: _____

DATE: _____ Lesson/s: _____

HG Teacher:

Please reply and return to Subject Teacher.

Marryatville High School Student Communication Form

Student name: Date:		Subject: Home group:	
Issues – tick one or more Routines <input type="checkbox"/> Punctuality <input type="checkbox"/> Uniform <input type="checkbox"/> Required equipment <input type="checkbox"/> Other Learning <input type="checkbox"/> Homework <input type="checkbox"/> Assignment <input type="checkbox"/> Achievement <input type="checkbox"/> Behaviour	Comment (optional, for duties) Teacher signature: Student signature: Parent comment (optional) and signature: <p style="text-align: center; font-size: small;">***Please turn over for more space to comment***</p>	Action requested: <input type="checkbox"/> Yard clean up duty <input type="checkbox"/> Other duty Completed: Yes/No <input type="checkbox"/> Detention <input type="checkbox"/> Refer to Year level manager <input type="checkbox"/> For parent information only <input type="checkbox"/> Focus Room (Re-entry interview required) Time sent: Re-entry Time: _____ Place: _____ Re-entry terms agreed: Yes/No	Signature/s required: <input type="checkbox"/> Yard duty teacher <input type="checkbox"/> Year Level Manager <input type="checkbox"/> Home group teacher <input type="checkbox"/> Subject Coordinator <input type="checkbox"/> Assistant Principal